



theBELCOURT

NASHVILLE'S NONPROFIT FILM CENTER

Rental Rates and Policies

(currently effective October 2020 through March 2021*)

The Belcourt is currently available for rental only within specific parameters and limitations — guided by our commitment to the health and safety of both our staff and rental clients.

Rental opportunities are restricted to activities involving only a small number of people (i.e. video/photo shoots; taped events for streaming) — and in no cases can there be an audience present.

Please note that the Belcourt does not offer rentals on Fridays, Saturdays or Sundays.

Once you have reviewed these rates and policies, please initiate your rental inquiry by completing our [Rental Inquiry Form](#).

You will also be asked to sign the Belcourt's COVID-19 Liability Waiver which you'll be sent after you've initiated your rental inquiry.

****NOTE:** At this time, the Belcourt is only taking reservations for larger rental events occurring after March 2021. To initiate an inquiry for a rental after March 2021, please complete a [Rental Inquiry Form](#). Note that all reservations will require a rental deposit.*

All hours in the theatre are "hours rented." A rental time frame must include any load-in, set-up time, strike and load-out. For example, a 6:30pm-9:30pm rental means you will arrive at 6:30 to set up (including any audio/video testing) — and at 9:30pm sharp, you (and any gear or equipment) have fully vacated the building.

***NOTE:** Please carefully consider set-up and breakdown time especially if you are interested in the two-hour (4:30 - 6:30pm) time frame. Additional time may be rented at the hourly rate, but requires advanced approval from our Programming Director and is based on availability.*

RATES

1925 Hall:

Rental Time Frame	Monday-Tuesday	Wednesday-Thursday
Before 4:30pm	\$350 per hour	\$400 per hour
4:30 - 6:30pm	\$1,200	\$1,500
6:30 - 9:30pm	\$2,000	\$2,250
9:30 - Midnight	\$2,000	\$2,250
Full Day	\$4,500	\$5,000

1966 Hall:

Rental Time Frame	Monday-Tuesday	Wednesday-Thursday
Before 4:30pm	\$300 per hour	\$350 per hour
4:30 - 6:30pm	\$1,000	\$1,200
6:30 - 9:30pm	\$1,500	\$1,750
9:30 - Midnight	\$1,500	\$1,750
Full Day	\$3,500	\$4,000

ADDITIONAL FEES

In addition to base rental fees outlined above, fees for use of the following equipment and services are outlined here:

- Projectionist (1 staff person): \$30/hour includes labor, usage, and one handheld wireless microphone (4-hour minimum)
 - Tech Director: \$50/person/hour required for all stage use, lighting and additional audio needs (4-hour minimum)
 - Additional lobby/bar staff: \$30/person/hour (4-hour minimum) based on need
 - Additional staff: \$30/person/hour assessed prior to 8:30am and after 11:30pm
 - Music licensing fees: If copyrighted music is played by a DJ or live musician, the licensee is responsible for reporting and paying music licensing fees to BMI, ASCAP and SESAC
-

SCREENING FORMATS

DCP, 35mm, 16mm, Blu-ray/DVD, ProRes/H264

Assume a minimum of one additional rental hour (at full rate) for set-up (final number of hours needed will be determined by the Belcourt's head projectionist).

CAPACITY

While rental opportunities through March 2021 are restricted to activities involving only a small number of people — and in no cases with an audience present — we provide capacity numbers here as guidelines to the overall size of our halls and other areas.

The Belcourt's two halls are equipped with hearing loop technology. For films equipped with closed captioning, we offer two closed captioning devices. Headphones are available for films equipped with audio descriptions, as well as for assistive listening with any film.

1925 Hall | Seats 332

- Full-size movie screen projecting the following formats: DCP, 16mm, Blu-ray/DVD, ProRes/H264 and similar computer-based formats
- Full stage (plus dressing room areas below stage)
- Audio and lighting capabilities (inventory available upon request)

1966 Hall | Seats 250

- Full-size movie screen projecting the following formats: DCP, 35mm, 16mm, Blu-ray/DVD, ProRes/H264 and similar computer-based formats
- Audio and lighting capabilities (inventory available upon request)

Parking Lot | 54 Spaces (not including those under the offices)

- Partial lot closure: \$20/per space (per day)
 - Full lot closure: \$1,350
 - To close the full lot, you also must provide security to direct traffic and control the entrances.
-

IMPORTANT INFORMATION FOR ANY MARKETING AND PUBLICITY MATERIALS:

- Please note that marketing and publicity materials cannot be displayed or distributed at the Belcourt (unless prior arrangements have been made with the Operations Director for materials during the actual event).
 - The Belcourt’s logo may not be used on any print or digital material produced for your event, nor may the Belcourt be referenced or suggested as a “presenter,” “co-presenter,” “host,” or “co-host” of the event (including co-hosting Facebook page events).
 - References to the Belcourt shall be for location purposes only. Please note the Belcourt Theatre uses the spelling of theatre with the “re” at the end.
 - Any materials referencing the Belcourt must be approved in advance by the Operations Director.
-

SECURING A DATE

Before a rental is secured and confirmed, or announced in any way, the following is required.

- 100% of the rental fee and estimated labor (as applicable) with a signed License Agreement
- An appointment with the Belcourt’s Operations Director for a walk-through and delivery of payment and our License Agreement and COVID-19 Liability Waiver

Melinda Morgan, Operations Director | melinda@belcourt.org | 615-846-3150 x12